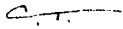


-2-

All copies of the annual report for the fiscal year 1930 are being corrected to show the changes referred to in the memorandum from Inspector Egan.

Respectfully,


Clyde A. Tolson.

RECEIVED

67-9524-118

September 19, 1939.

MEMORANDUM FOR MR. TOLSON.

With reference to your memorandum of September 16th., concerning the inaccuracy in our bankruptcy statistics, I wish that you would go further into this matter.

I recall very distinctly issuing instructions, both verbally and in writing, that not only the text but the figures of the Annual Report were to be carefully checked by each and every Supervisor in the Bureau. It was my understanding, further, that steps had been taken to particularly check these statistics.

I would like to have you confer with Mr. Nathan and also have a search made of the files of the Bureau, ascertaining whether there were any written instructions along this line, and also noting the original draft of the Annual Report and the initials appearing thereon. I would like to be able to place the responsibility for the inaccuracy which you reported in your memorandum of September 16th.

Very truly yours,

Director.



67-0

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

September 10, 1930.

CONFIDENTIAL - THIS IS A COPY

In connection with his list of clerical happenings, Mr. Appel, Special Accountant has advised that he has noted certain discrepancies appearing in the Bureau statistics relating to the annual reports during the past three fiscal years. He stated that in the report covering the fiscal year 1927, a statement of receipts and disbursements was omitted under September collection; that in the annual report for the fiscal year 1928, the statement is incorrect as it reported actually exceeded those of record in Division 10 for 12 months; and that in the annual report for the fiscal year 1929, the same in figures were omitted from the total column under September collection.

I have discussed this matter with Inspector W. H. Clegg, who has developed the present system of recording collection in Division 10, and find that under this system monthly tabulations of collections are reported and prepared, and that these monthly tabulations are compared at the close of the fiscal year. Mr. Clegg is of the opinion that no check has ever been made by an Accountant or any one, as to the accuracy of these figures, as to their accuracy.

I have arranged for an Accountant in the Washington Field Office to report to Mr. Clegg immediately and a 14 Accountant has been assigned the work of checking the accuracy of the figures used in the annual report covering the fiscal year of 1930.

Respectfully,

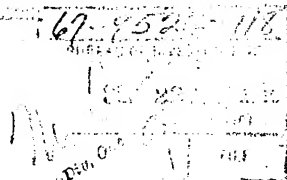
Clyde A. Tolson

CLYDE A. TOLSON

Dir. Div.



67-0



SEP 17 1930

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

September 26, 1930.

MEMORANDUM FOR THE DIRECTOR.

Reference is made to your memorandum of this date concerning the fact that the list of persons to be interviewed for the positions of Special Agents and Special Accountants did not reach your office on Thursday of this week in accordance with instructions which you issued.

I find upon looking into this situation that these lists were sent to my office from Division Seven yesterday at about three o'clock, P. M. Miss Sheaffer does not definitely recall whether the lists actually reached her desk before the close of business yesterday but it would appear that the delay in this matter occurred in my office. Hereafter, I will see to it that this report and other reports of this nature are sent to your office at the proper time.

Respectfully,


Clyde A. Tolson.



SEP 26 1930

67-9524-117

*noted
JCH*

September 20, 1940.

MEMORANDUM FOR THE CHIEF OF BUREAU.

Under date of September 19th, I addressed to you a memorandum calling attention to the fact that I was anxious to receive at the close of the business day of a list of well known persons containing a list of the applicants submitted to the inspectors. I pointed out that I was not to receive this list prior to 5:00 P.M. and suggested that in the future when a list is in my hands at the close of business on a day of such week.

I noted the necessity of again having to call your office to your attention. I have not again received the list which was due to be in my office at the close of business yesterday. Will you please give attention to this and endeavor to see that the list is promptly submitted.

Very truly yours,

Director.

67-9524-116

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

September 18, 1930.

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Sir:-

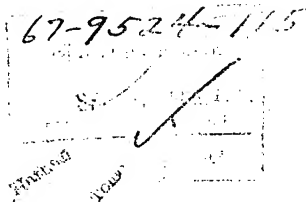
I beg to acknowledge the receipt of your communication of September 12, 1930, relative to suggestions for the improvement of the administration and control of the Bureau's organization and work.

While I have no definite suggestions to make at this time, I shall be very glad to submit such suggestions along this line as may occur to me in the future.

Respectfully,

Clyde A. Tolson

Clyde A. Tolson.



CT:ACS

September 11, 1950.

MEMORANDUM FOR THE DIRECTOR.

At the present time when the transfer of a field employee is ordered, four letters are prepared in Division Seven: One to the employee directing him to proceed to the office of new assignment; one to the Agent in Charge of the office at which the employee is stationed advising him of the transfer and directing him to prepare for departure; one to the Agent in Charge of the office to which the employee is being transferred, instructing him to notify the Agent of the date of the employee's arrival; and a letter for the signature of the Assistant Attorney General directing the headquarters of the employee upon his arrival at his new post of duty.

It is proposed to prepare a fourth or carbon copy of the letter directed to the employee directing him to proceed to the office of his assignment to send to his Agent in Charge and also the Agent in Charge of the office to which he is being assigned. This will eliminate the letters to the two Agents in Charge. Section 10 of the Manual of Rules and Regulations provides that when an employee is ordered transferred, the Special Agent in Charge shall expedite his departure and shall also ascertain the date of his departure for the new post of duty and shall advise the Bureau thereof, sending a carbon copy of his letter to the Bureau to the field office in which the employee has been transferred. It would appear, therefore, that the two letters, copies of which are attached hereto, which are now sent to the two Agents in Charge are entirely superfluous. Of course, the elimination of these letters will mean less work for the employees of Division Seven.

Respectfully,

67-9524-114

9748

Clyde A. Tolson.

Encl.

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice

Bureau of Investigation

Washington, D. C.

Dear Sir:

This is to advise you that Special Agent
of the office is being
directed to proceed to public
business permitting, and report to you for assign-
ment.

You should notify this office the date of
his arrival.

Very truly yours,

Director.

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice
Bureau of Investigation
Washington, D. C.

Dear Sir:

Special Agent _____ has been ordered to proceed to _____ public business permitting, and report to _____ Special Agent in Charge for assignment. He should report to that office at the earliest possible moment commensurate with the proper handling of any investigations to which he has been assigned. You should endeavor to re-assign all cases now assigned to him, directing him to turn over to the Agent or Agents to whom said cases are assigned any and all information and data in his possession. After conferring with him, it is necessary that you inform the Bureau immediately as to the exact date said Agent will proceed to his new assignment. A copy of your communication to the Bureau shall be forwarded to the office of new assignment.

Very truly yours,

Director.

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice
Bureau of Investigation
Washington, D. C.

Dear Sir:

This is to advise you that Special Agent
of the office is being
directed to proceed to public
business permitting, and report to you for assign-
ment.

You should notify this office the date of
his arrival.

Very truly yours,

Director.

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice

Bureau of Investigation

Washington, D. C.

Dear Sir:

You are hereby directed to proceed to
public business permitting,
and report to Special Agent in Charge
for assignment.

Very truly yours,

Director.

JOHN EDGAR HOOVER
DIRECTOR

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

Dear Sir:

This is to advise you that Special Agent
who entered on duty
in CAF-8, at a salary of \$2900.00 per annum, has
been directed to proceed from the Training School to
public business permitting,
and report to you for assignment.

You should notify this office of the date
of his arrival.

Very truly yours,

Director.

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

2

August 23, 1930.

MEMORANDUM FOR THE DIRECTOR

The delay in the SAMUEL E. GALLAGHER case occurred in Division 2 at the time when I was Acting Assistant Director. The personnel work has been somewhat retarded by other matters but I do not believe a similar delay will occur in the future in the contemplated arrangement for handling applications and test papers of applicants.

Respectfully,

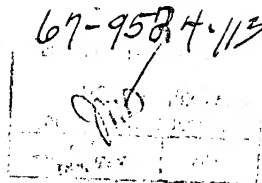


C. Tolson.

Adm. 1-1



AUG 23 1930



DEPARTMENT OF JUSTICE
WASHINGTON, D. C.

April 10, 1900

TO THE ATTORNEY GENERAL
FROM THE ATTORNEY GENERAL

SIR,

Enclosed for the Department of Justice are the following documents, which have been received from the Department of the Interior, and which are of great importance in the case of the United States vs. the Northern Pacific Railway Company, and in the case of the United States vs. the Great Northern Railway Company.

Very respectfully,
Your obedient servant,

Richard S. Henry,
Attorney General.

August 22, 1930.

MEMORANDUM FOR ACTING ASSISTANT DIRECTOR.

Tolson

I desire to call your attention to the attached personnel file of Samuel M. Gallimore. You will note Mr. Keith's examination and report upon this employee was received in the Bureau on August 11th, and received in Divisions one and seven on that date. Yet I note that the letters ordering the investigation were not written until August 21. This morning, when I had occasion to send for Mr. Gallimore's personnel file, the papers from Mr. Keith and the letter ordering the investigation were not in the file, notwithstanding that these papers had been received in the Bureau, as above noted, on August 11th.

I wish that you would look into this matter and see whether some procedure can be devised so that such matters will be handled with more dispatch.

Very truly yours,

Director.

ENCL.

67-9524-112

AUG 26 1930	
DEPARTMENT OF JUSTICE	
	FILE

CH:JH

August 13, 1930.

MEMORANDUM FOR THE DIRECTOR:

With reference to your memorandum of August 15th, returning a letter prepared in this division containing an error, please be advised that the letter in question was written by Miss Garner and checked by Miss Power and me.

Precaution will be taken to avoid any future errors of this kind.

Very truly yours,

✓
C. Tolson.

August 15, 1930.

MEMORANDUM FOR MR. TOLSON.

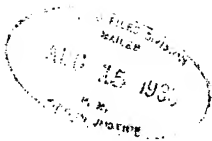
I am returning to you herewith a letter enclosed in your Division to Mr. T. M. McConnell and direct your attention to the error appearing in the third line thereof.

Please advise me as to the identity of the person responsible for this error and why the name was not carefully checked before being sent to me for signature.

Very truly yours,

Incl.

Director.



67-9524-111	
BUREAU OF INVESTIGATION	
U. S. DEPT. OF JUSTICE	
AUG 15 1930	
RECEIVED	
	FILE

JOHN EDGAR HOOVER
DIRECTOR

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

August 13, 1930.

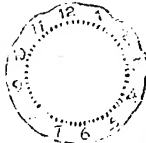
Mr. J. Edgar Hoover,
Director, Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Mr. Hoover:-

I am extremely grateful to you for your
notification of August 12, 1930, of my promotion in
grade and salary.

Respectfully,

Clyde A. Tolson
Clyde A. Tolson,
Inspector.



AUG 13 1930

File
JH

67-9524-110

Aug 13 1930
Lm. C.

JEH:W'B

August 12, 1933.

Mr. C. A. Tolson,
Washington, D. C.

Dear Mr. Tolson:

It is with pleasure that I am
enclosing herewith the letter of the As-
sistant Attorney General advising you of
your promotion from \$3,400 per annum, in
grade GWT 11, to \$5,000 per annum, in
grade GWT 14, effective August 15, 1933.

Very truly yours,

Encl.

Director.

24
17

67-9524-1294
ANG 15 1933

1997

5151

On account of the change in Grade, you should execute the required oath of office.

For the Attorney General.

Assistant Attorney General.

67-9524-1071

AUG 15 1957

I, Clyde A. Tolson do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Inspector
Bureau of Investigation

on which I am about to enter: So help me God.

(Sign here) Clyde A. Tolson

Subscribed and sworn to before me this) Where born (State only) Mo.

12th day) Date of birth May 22, 1900

of St. Louis A.D. 1930) Whence appointed:

State Iowa County Linn

Congressional District 5

Ralph S. Roberts
Notary Public

X-----X
:
: SEAL :
:
: X-----X

Date of entry upon duty August 16, 1931

Residence 1200 16th Street NW
Washington, D.C.

R. S. Roberts
1901

JUL 23

August 2, 1930

MISS MARY M. WATSON, 100 WEST 11th, ANCHORAGE, ALASKA

Please prepare the necessary papers
protecting and transferring to Miss M. Watson,
in order in the Bureau of Immigration, Department
of Justice, from the AS 611-11, \$1000 per annum to
Grant 611-14, \$100 per annum, effective August
10, 1930, and provide from the appropriation for
"Education and Maintenance of Indians." BY ED

Director.

Approved:

Assistant Attorney General.

67-9524-709	
BUREAU OF IMMIGRATION	
Department of Justice	
JUL 23 1930 A.M.	
BUREAU OF RECORD	
	FILE

JTH:ACC

August 2, 1953.

MEMORANDUM FOR DIVISION SEVEN.

With this please find the necessary information for the Division of Investigation, Department of Justice, regarding the case of the late Mr. J. Edgar Hoover.

Very truly yours,

Director.

RECEIVED

67-9524708	
DIVISION OF INVESTIGATION	
Department of Justice	
RECEIVED	Aug 2 1953
RECEIVED	Aug 2 1953
RECEIVED	Aug 2 1953

JOHN EDGAR HOOVER
DIRECTOR

U. S. Department of Justice,
Bureau of Investigation
Washington, D. C.

June 27, 1930.

Mr. J. Edgar Hoover,
Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Mr. Hoover:

I desire to acknowledge,
with thanks, the receipt of your letter
of June 23, 1930, notifying me of an in-
crease in compensation.

Respectfully,

Clyde A. Tolson



RECEIVED

67-9524-107

JUN 27 1930

JOHN EDGAR HOOVER
DIRECTOR

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

June 27, 1910.



Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Sir:

In compliance with Section 55 of the Manual of Rules and Regulations, I desire to furnish you with the following information:

- A. Marital status: Single. ?
- B. Name of societies or organizations with which connected: Klu Klux - International Association of Chiefs of Police; Phi Delta Phi Legal Fraternity; Sigma Nu Collegiate Fraternity; Ibsenic Order; First Lieutenant, Military Intelligence Department, Officers Reserve Corps, U. S. Army; University Club.
- C. Legal Residence: Cedar Rapids, Iowa.
- D. Education: A.B. and LL.B. - George Washington University.
- E. Name and address of person to be notified in case of emergency: Mr. H. A. Tolson, 1332 Farragut Street, N. W., Washington, D. C. - Telephone: Adams 10007.
- F. Offices where assignment preferred: No preference.

Respectfully,

Clyde A. Tolson
CLYDE A. TOLSON,
Inspector.

JUN 30 1910

67-95247-10

JUN 27 1910

CBS-21

June 23, 1930.

Mr. Charles A. Rosen,
Bureau of Investigation,
Department of Justice.

Sir:

Your salary as Inspector in the Bureau of Investigation is hereby increased from \$6,000 per annum to \$6,400 per annum, in Grade GS-23, effective July 1, 1930, and payable from the appropriation for "Detection and Prevention of Crimes," F.B.I.D.

Respectfully,

For the Attorney General,

(Signed) Charles A. Rosen
Assistant Attorney General.

RECORDED

67-9524-106	
BUREAU OF INVESTIGATION Personnel Files.	
JUN 27 1930 A.M.	
DEPARTMENT OF JUSTICE	
	FILE

June 26, 1930.

0
Mr. C. A. Nelson,
Washington, D. C.

Dear Mr. Nelson:

It is with pleasure that I am
enclosing herewith the letter of the As-
sistant Attorney General advising you of
your new rate from \$8,000 to \$8,400 per
annum, effective July 1, 1930.

Very truly yours,

Encl.

Director.

211
7
67-9524-106

67-9524-105

June 15, 1936.

Mr. C. A. Nelson,
Inspector,
Bureau of Investigation,
Department of Justice.

Sir:

Your appointment is hereby extended, effective to-day,
so that you will be allowed actual expenses of travel and actual
expenses of subsistence not to exceed \$7.00 per day, as author-
ized by law.

Respectfully,

For the Attorney General,

(Signed) Charles P. Sisson

Assistant Attorney General.

RECORDED

67-9524-105	
BUREAU OF INVESTIGATION	
Personnel Files.	
JUN 16 1936 A.M.	U.S. DEPT. OF JUSTICE
FILE	

JAF:MB

June 16, 1950

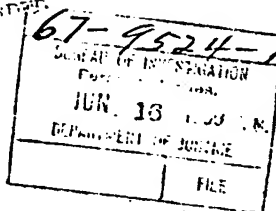
INFORMATIONAL MEMORANDUM, ADMINISTRATIVE CASE

Lones prepares a letter amending the appointment of Mr. G. A. Tolson, Inspector, GAF-13, \$4000 per annum, so as to provide that he will be allowed actual expenses of travel and actual expenses of subsistence not to exceed \$1.00 per day, as authorized by law. This amendment should be made effective immediately.

Director.

Approval:

Assistant Attorney General.



1. *...*

10. *Journal of the American Medical Association*, 2000; 283: 2689-2693.

[illegible]

215. 130.

1. *Chrysomelids*

1. *Test 1* (100%)

11

May 27, 1930.

MEMORANDUM FOR MR. TOLSON
MR. TOLSON

With reference to the efficiency rating submitted for Mr. Minnie L. Office, I note that Special Agent Office was rated by his report in Class A-2, salary \$8,100 and that the last increase recommended by him was in 1924. This Agent was recommended by you for an increase of \$100.00.

At the same time, it is noted that Special Agent Office was rated as A-2, salary \$8,400 per annum, and last promoted in 1928. However, he was not recommended for an increase in salary. This does not seem to be consistent.

Very truly yours,

Director.

April 26

May 10, 1930. *+ 7/10/30*

MEMORANDUM FOR THE DIRECTOR.

C.A.

I am writing this letter to you, and through you to the individuals present at the Annual Conference, my official appreciation of the interest and attention given by the members of the Conference to their work during the past year. The following is a summary of the actions taken by the Conference, which have been sent to me, that the Conference should be given to the various matters of the Conference for its decision. The large amount of work which has been received, and which have been sent to the Conference, indicate that the members of the Conference have been actively during their sessions.

The work of the Conference has been accomplished and the members of the Conference are to be congratulated upon their efforts.

Sincerely,
Director.

Very truly yours,

Director.

67-116-191

April 14, 1939.

Mr. J. Edgar Hoover, Director, U. S. Department of Justice.

With reference to your memorandum
dated April 12, 1939, and the title of "Social
Security", I note that in the
first paragraph of your two, div-
isional reports this fact on the two
divisions specify which grade was
on the separate labels.

Very truly yours,

Director.

67-9524-103

BUREAU OF INVESTIGATION	
APR 14 1939 P. M.	
RECEIVED	
F. B. I.	

April 10, 1930.

CONFIDENTIAL INFORMATION TOLSON.

I beg to acknowledge receipt of your
letter of April 10, 1930, in response to invitation
extended by the Director of Criminal Investigation, to submit
information relative to charges in
connection with certain which may be considered
substantive.

I desire to thank you for the suggestion
in your letter to the effect that it will receive careful
consideration.

Very truly yours,

Director.

67-9524-162

BUREAU OF INVESTIGATION Personnel Files.	
APR 11 1930 A.M.	
DEPARTMENT OF JUSTICE	
	FILE

1933

March 11, 1933.

Memorandum for Mr. Director re, Appointment Clerks:

Please prepare the necessary letters promoting the following employees of the Bureau of Investigation, Department of Justice:

Name	Rank	From Grade	To Grade	From Salary	To Salary
J. A. Johnson	Special Agent	GS-3	GS-3	\$3200	\$3200
G. F. Conley	Special Agent	GS-4	GS-4	\$3200	\$3200
L. J. Cunningham	Special Agent	GS-12	GS-12	\$5000	\$5000
W. A. Tolson	Inspector	GS-13	GS-13	\$5000	\$5000
T. T. Sullivan	Inspector	GS-13	GS-13	\$5000	\$5000

The above changes are to be made effective March 15, 1933, payable from the appropriation for "Detection and Prosecution of Crimes." WMS.

Director.

Approved:

Assistant Attorney General.

RECEIVED

67-9524-101

RECEIVED
DEPT. OF JUSTICE
MAR 14 1933
RECEIVED
MAR 14 1933
MAR 14 1933

March 20, 1936.

Mr. C. A. Tolson,
Washington, D. C.

Dear Mr. Tolson:

It is with pleasure that I am enclosing herewith the letter of the Federal Attorney General advising you of your protection from \$5,000 to \$10,000 per annum, effective March 10, 1936.

Very truly yours,

Resd.

Director.

2
11-1
7

67-95211-100

CH:pb

March 14, 1960

Mr. C. A. Tolson,
Bureau of Investigation,
Department of Justice.

Sir:

Your salary as Inspector, Bureau of Investigation, is hereby increased from \$9,500 per annum in Grade GS-13 to \$10,000 per annum in Grade GS-14, effective March 15, 1960, and payable from the appropriation for "Detection and Prosecution of Crimes," FIELD.

Respectfully,

For the Attorney General,

Assistant Attorney General.

67-9524-100

SEARCHED	INDEXED
SERIALIZED	FILED
MAR 21 1960	
FBI - NEW YORK	

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice

Bureau of Investigation

Washington, D. C.

March 20, 1930.

(2)

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.



Dear Mr. Hoover:-

I have received and desire to thank you for
your communication of to-day, advising me of an increase
in salary.

Very truly yours,

Clyde A. Tolson.
Clyde A. Tolson.
Inspector.

RECORDED

67-9524-99

MAR 22 1930

CT:ACS

March 10, 1930.

MEMORANDUM FOR THE DIRECTOR.

With further reference to your memorandum of March 17, concerning the following system in effect at the Bureau, I desire to refer to the manner in which the Inspector's reports on completed cases are handled at the Bureau.

Under the present arrangement, the entire report is routed to Division Two, Three, and Four for such contact or action as the particular Supervisors concerned may deem necessary. Since criticism time would be lost if the report is not cleared before the date of the inspection and until the report reaches the Supervisor for the field office to submit an investigation report, I believe the present procedure is for the Supervisor to give very little attention to the case criticized. No record has been kept for the Supervisor to follow up the field offices to determine whether the instructions of the Supervisor have been complied with. This seems to be unsatisfactory and I desire to suggest that the Directors be instructed to see that the criticisms upon individual cases are typed on a separate sheet of paper together with the report of the Special Agent in Charge. The original and two copies of the complete memorandum concerning a completed case can be sent to the Bureau. The original can be retained with the monthly inspection report in the file of the field office in which the case was made and the two carbon copies can be handled at the Bureau in the same manner as carbon copies of inter-office communications. These carbon copies then be routed to the Supervisor handling the cases of some criticism and then receive attention similar to that accorded a field office letter concerning a case under investigation. The duplicate carbon copy can be retained by the Supervisor for use as a check in order that he may determine whether the case receives the attention which the Inspector believes should be given.

I have talked with Mr. Nathan, Mr. Baughman, and Mr. Waters concerning this plan and all of them agree that it would be an improvement over the present system.

APR 18 1930

67-9524-93

Director.

- 3 -

March 20, 1950.

The inspection reports are sometimes kept by the Bureau until current work is being reviewed and followed up. The Bureau would make it necessary for the Bureau to keep the report on each rejected case within the forty-eight hour period which calls at the Dept of Government and the Bureau will expedite attention to inspection reports.

In accordance with the suggestion made, there are attached hereto the proposed changes to the same into effect immediately.

Respectfully,

Charles L. Tolson,
Director.

Enc.

OT:AGS

February 23, 1930.

MEMORANDUM FOR THE DIRECTOR.

I desire to recommend that a test similar to the one used in examining applicants for appointment as stenographer in the Bureau at Washington be prepared and furnished Special Agents in Charge of Bureau Field Offices for their use in testing the stenographic proficiency of applicants for appointment in the field service.

I have noted that Agents in Charge dictate from the Manual of Rules and Regulations and sometimes from newspapers and, in many cases, the Chief Clerk of the Bureau does not have the original report in his possession at the time for grading the test paper.

If you approve of this suggestion, I shall be glad to secure a dictation test form from the Civil Service Commission which has heretofore not been used in the Bureau and to prepare the necessary letters of transmittal of these test papers to the Agents in Charge.

Respectfully,

Clyde A. Tolson,
Inspector.

February 11, 1933.

MR. HARRIS AND THE DIRECTOR.

I have called on Miss Gandy, Mr. Nathan, and Mr. Ladd relative to the course typing test and the fact that it does not seem to accurately reflect the typing ability of applicants in the examination in the Bureau and apply in the service. This test rating system in use by the Bureau is identical to the plain copy test employed by the Division for Classification, but it is less difficult than the Classification test due to the fact that the rough draft copyings and the intelligence work used by the Commission are not made a part of the Bureau's examination.

In order to make the Bureau's test more indicative of typing ability, it is suggested that the present form of rating test papers be changed to eliminate the words given test without reference and to give the speed without the copy in the rough draft. If you approve of this, three additional words should be added to the following rating test papers. In the event of your approval of these rules, a copy of the same should be forwarded to each Inspector, as well as to the Chief Clerk, in order that the system may be uniform throughout the Bureau in rating employees in the service as well as applicants for appointment.

Respectfully,

Clyde A. Tolson,
Inspector.

*Revised
file*

Encl.

JOHN EDGAR HOOVER
DIRECTOR

Department of Justice
Bureau of Investigation
Washington, D. C.

February 18, 1930.

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Mr. Hoover:-

Please accept my thanks for your communication of today advising me of a promotion from \$5,600 to \$5,800 per annum. I am grateful to you for this promotion.

Very truly yours,

Clyde A. Tolson.
Clyde A. Tolson,
Inspector.



FEB 19 1930

RECORDED

FEB 20 1930

67-9524-97
FEB 19 1930 P.M.
EX-104

JAN 1930

February 18, 1930.

Mr. C. E. Tolson,
Washington, D. C.

Dear Mr. Tolson:

It is with pleasure that I am enclosing herewith the letter from the Assistant Attorney General advising you of your promotion from \$5,400 to \$5900 per annum, effective February 18, 1930.

Very truly yours,

Encl.

Director.

RECORDED

67-9524-96

C33:mb

February 12, 1930

Mr. J. A. Tolson,
Bureau of Investigation,
Department of Justice.

Sir:

My salary as Inspector, Bureau of Investigation, is hereby increased from \$4000 per annum to \$4500 per annum, in Grade G-13, effective February 10, 1930, and payable from the appropriation for "Detection and Prosecution of Crimes", 1930.

Respectfully,

For the Attorney General,

WILLIAM C. CLEGG, JR.

Assistant Attorney General.

RECORDED

67-9524-96

$$\begin{array}{r} 2 \\ 6 \end{array}$$

26

he
ers

I think the attached article from "The Charlotte Observer" of February 22, 1930 refers to a visit which the author made to the local Police Department on Friday, February 22st.

Clyde A. Tolson.

CT:C
Excl.

1 Encl.

66-2396-79
BUREAU OF INVESTIGATION
JUN 28 1980 P.M.
NEW YORK
ONE
FILE

**OLSON GONE AFTER VISIT
WITH POLICE DEPARTMENT**

A. A. Olson, secretary of justice headquarters at Washington, left Charlotte yesterday after a trip here to ascertain the needs of the city police department's new bureau of identification and criminal investigation.

During his stay here, the postmaster general received a tour of the city in all the city police department following a meeting with police officials.

Charlotte Observer

2-23-34

66-2396-79

21-100

January 9, 1937.

I enclose for Mr. Henderson, Appointment Clerk:

Five orders for the necessary letters granting the following employees of the Bureau of Investigation of the Department of Justice:

Name	Rank	From Date	To Date	From Salary	To Salary
G. H. Carter	Inspector	01-13	01-13	\$5,000	\$5,000
G. A. T. T. T.	"	"	"	\$5,000	\$5,000
H. J. Connelley	Special Agent	01-13	"	\$5,000	\$5,000
H. H. T. T. T.	"	01-13	01-11	\$5,000	\$5,000
G. H. T. T. T.	"	01-13	01-13	\$5,000	\$5,000
G. H. T. T. T.	"	"	"	\$5,000	\$5,000
H. H. T. T. T.	"	01-11	01-11	\$5,000	\$5,000

The above payments are payable from the appropriation for "Investigation and Prosecution of Crimes." WASH. OFFICE
January 10, 1937.

Very truly yours,

Director.

67-9524-95X

RECORDED

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

Feb. 8, 1930



MEMORANDUM FOR THE DIRECTOR

Enclosed herewith find the fingerprints
of CLYDE A. TOLSON.

A search of the files of the National
Division of Identification and Information
fails to disclose any record of the above
employee.

Respectfully,

E. K. Thode

E. K. THODE,
Chief,
Division of Identification
and Information.

Encl No. 448229

RECORDED

FEB 16 1930

67-9524-95

[Handwritten signature]

Department of Justice

Bureau of Investigation

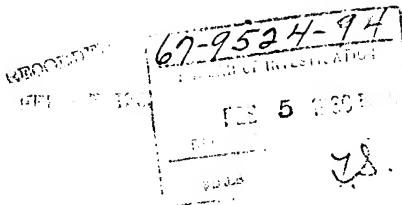
Washington, D. C.

February 4, 1930.

MEMORANDUM FOR THE PERSONNEL FILE OF

Clyde A. Tolson.

The above-named employee attended the
Bureau training school conducted by Inspector
Keith, which began on January 2, 1930.



January 4, 1920.

MEMORANDUM FOR THE AGENT.

Attached hereto is a revised form of Interview form which it is suggested be distributed by the Inspectors in interviewing applicants for appointment in the Bureau. Question Six, which cannot be filled out by an Inspector under the present system of interviewing, has been eliminated from the old form, leaving more space for the interviewing officer's general comments, and certain minor changes also have been made in the form. The printing of the form on both sides of the sheet will also be helpful.

Respectfully,

Cliff A. Tolson, X
Inspector.

Department of Justice

Bureau of Investigation

Washington, D. C.

January 4, 1930.

MEMORANDUM FOR THE DIRECTOR.

I wish to suggest the desirability of revising the sets of questions now in use by the Inspectors in examining Bureau employees on the contents of the Manual of Federal Regulations and the Manual of Instructions. The present sets contain many inconsequential questions which do not call for a categorical reply and these questions are not being used. I think the number of questions should be reduced to 75 or 60 and that only those questions which can be used in actual examination work should be selected.

I further believe that after attendance at the Training School now in session, Special Agents in Charge should be asked and expected to satisfactorily answer the entire set of questions when being examined by an Inspector. It would appear that the manuals have been in the possession of field employees sufficiently long for the Bureau to expect the Agents in Charge to be thoroughly familiar with their contents.

Respectfully,

Clyde A. Tolson

Clyde A. Tolson,
Inspector.

JAN 20 1930

I approve this. Please see me.

1/4/30 J. E. H.

Have Tolson, Quinn & Cullen prepare questions for approval.
1/6/30 J. E. H.



7
Cedar Rapids, Iowa,
December 27, 1929.

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

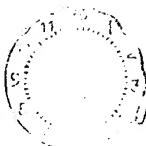
Dear Mr. Hoover:-

I am very grateful to you for your letter of December 25, 1929, notifying me of my promotion to the rank of Inspector.

In accordance with the instructions contained in the letter from Assistant Attorney General Carson, duplicate copies of office are enclosed herewith.

Very truly yours,

Clyde A. Tolson
Clyde A. Tolson.



RECORDED

JAN 2 1930

67-95246-92
BUREAU OF INVESTIGATION

DEC 30 1929

Mr. Evers

I, Clyde A. Tolson, do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Inspector, Bureau of Investigation, Department of Justice, on which I am about to enter: So help me God.

(Sign Here) Clyde A. Tolson

Subscribed and sworn to before me this	day of	I have been - Near Iarado, Mo. Date of Birth - May 22, 1900. Whence appointed: State - Iowa. County - Linn. Congressional District: 5th.
December, A. D. 1929.		

[Signature]
Notary Public.

: SEAL :
X-----X

Date of entry upon duty: December 25, 1929.

Residence: Cedar Rapids, Iowa.

[Signature]

Department of Justice
Bureau of Investigation

Washington, D. C. *December 18, 1929*

TO WHOM IT MAY CONCERN:

This is to certify that the name C. A. Tolson

Inspector
of the Bureau of Investigation

Attorney General
ATTORNEY GENERAL

Director

RECEIVED

October 23, 1933.

Mr. Cyril Tolson,
324 South Twelfth St. East,
Cedar Rapids, Iowa.

Dear Mr. Tolson:

It is with pleasure that I am enclosing herewith the letter of the Assistant Attorney General advising you of your protection from Special Agent to Inspector, and from \$1,000 to \$5,000 per annum.

Very truly yours,

Encl.

Director.

RECORDED

67-9524-91

From
OFFICE OF THE DIRECTOR, BUREAU OF INVESTIGATION
To
OFFICIAL INDICATED BELOW BY CHECK MARK

Attorney General ☐
General Donovan ☐
General Lohring ☐
General Willebrandt ☐
General Marshall ☐
Mr. Chase ☐
Mr. Carusi ☐
Mr. Baldwin ☐
Mr. Stewart ☐
Assistant Director ☐
Inspector ☐
Chief, Division 3 ☐
Chief, Division 5 ☐
Chief, Division 6 ☐
Chief, Division 7 ☐
Miss Gandy ☐
Personnel Filing Section ☐
☐
☐
☐

1-10-30

Division 10.

Will you file the papers to the
Honorable Justice Ross when
the resolution of the folio
is.

Inspector J. J. Hana, from
grade GS-11, \$5,100 to GS
12, \$5,600.
Inspector J. E. Keith, No
grade change, \$5,400 to GS
12.
Inspector G. E. Sullivan from
grade GS-12, \$5,600 to GS
13, \$6,100.
Inspector J. E. Nelson from
grade GS-12, \$5,600 to GS
13, \$6,100.

See 67-1014-98

Director.

December 13, 1926.

[illegible]

4-25-78

Assistant Attorney General.

RECORDED

67-9524-90

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

April 11 1927
To the Honorable

This is to certify that Charles E. Smith, Special Agent,
the bearer, whose signature and picture appears herein, was regu-
larly appointed a Special Agent of the Bureau of Investigation
of the Department and as such is charged with the duty of inves-
tigating violations of the laws of the United States and collecting evidence in cases in
which the United States is or may be a party in interest.

Director, Bureau of Investigation.

William C. Clegg

Attorney General.

CHAS

November 6, 1923

*John
Gammack*

MEMORANDUM FOR THE DIRECTOR.

The undersigned begs to suggest that a more logical allocation of State office territory might be effected by the consolidation of the Indianapolis and Columbus Bureau Offices and the establishment of an office in the City of Cincinnati, Ohio. Here is given below information showing the distances of towns situated under the present territory allocations:

Eastern Kentucky Judicial District - now under Columbus Office:

To Cincinnati. To Columbus.

Cincinnati (U. S. Attorney)	2 Miles.	119 Miles.
Franklin (Court)	119 "	235 "
Madison " "	98 "	227 "
Paris " "	62 "	190 "
Jefferson " "	170 "	233 "
London " "	172 "	220 "
Uniontown " "	180 "	122 "

The population of Cincinnati on July 1, 1920, was 467,549; Columbus, 239,000.

Southern Ohio Judicial District - now under Columbus Office:

To Cincinnati. To Columbus.

Cincinnati (U. S. Attorney)	0 Miles	116 Miles
Columbus (Court)	116 "	0 "
Delaware " "	54 "	70 "
Steubenville " "	277 "	140 "

Western Kentucky Judicial District - now under Indianapolis Office:

To To To
Indianapolis Cincinnati St. Louis

Henderson (U. S. Atty.)	112 Miles	114 Miles	274 Miles
Paducah (Court)	107 "	331 "	171 "
Bowling Green (Court)	225 "	227 "	334 "
Greensboro (Court)	223 "	227 "	267 "

RECORDED

NOV 15 1923

67-9524-89

Population: Cincinnati, 413,730, Indianapolis, 332,000.

Southern Judicial District of Indiana - now under Indianapolis Office:

To Cincinnati. To St. Louis.

Indianapolis (U. S. Attorney)	110 Miles	241 Miles
Terre Haute (Court)	132 "	139 "
Marengoville "	235 "	195 "
Mad Albany "	120 "	271 "

It would appear from the foregoing that both the Eastern and Western Judicial Districts of Kentucky, the Southern Judicial District of Ohio and the Southern Judicial District of Indiana, might properly be placed under the Administrative jurisdiction of an office to be created at Cincinnati, Ohio.

The office of the United States Attorney for the Southern District of Ohio, now covered by the Columbus Office, is located in the Federal Building at Cincinnati, in which building all of the business of the Department of Justice are at present located. It has been ascertained that some Federal agents in the city are making private inquiries and it is not known whether such procedure would be necessary in the event of the establishment of a Cincinnati Office. This change would, of course, oblige the need for one Special Agent in Charge since all of the territory now covered by the Indianapolis Office would be reallocated.

It is further suggested that consideration be given to the advisability of transferring jurisdiction over the Northern Judicial District of Ohio, now covered by the Columbus Office, to the Detroit Bureau Office. The following schedule indicates that this territory is more easily accessible to the Detroit Office:

Northern Judicial District of Ohio - now under Columbus Office:

	To Columbus.	To Cincinnati.	To Detroit.
Cleveland (U. S. Atty.)	133 Miles.	232 Miles.	171 Miles.
Toledo (Court)	123 "	232 "	58 "
Youngstown (Court)	135 "	231 "	244 "
Lin (Court)	98 "	131 "	139 "

It is further believed that the two Judicial Districts in the State of West Virginia could be reallocated to the Pittsburgh Bureau Office. This territory is now handled by resident agents at Huntington and Parkersburg, West Virginia, both of which cities are nearer Pittsburgh than the District of Columbia. The present Pittsburgh Office

to many cases and appears to be largely worth to justify the office
there. It is to be recalled, however, that the office before the abolition of
it was intended to be the official channel of information from the
local, State and Federal offices.

West Virginia Northern District - now a New York District Office:

To Cincinnati. To Pittsburgh. To Washington.

Local Office (N. Y. City.)	1891-1892.	1893-1894.	1895-1896.
Local Office (N. Y. City.)	100	100	100
Local Office (N. Y. City.)	277	1	271
Local Office (N. Y. City.)	113	1	113
Local Office (N. Y. City.)	100	100	100

West Virginia Southern District - now a New York District Office:

To Cincinnati. To Pittsburgh. To Washington.

Local Office (N. Y. City.)	1891-1892.	1893-1894.	1895-1896.
Local Office (N. Y. City.)	100	100	100
Local Office (N. Y. City.)	113	113	113
Local Office (N. Y. City.)	100	100	100
Local Office (N. Y. City.)	100	100	100

At the present time, the only Federal office in the
State of New York is the office of the United States
Attorney at New York City. The office of the United States
Attorney at New York City is the only Federal office in the
State of New York.

It is to be recalled, however, that the office of the
United States Attorney at New York City is the only Federal
office in the State of New York. The office of the United States
Attorney at New York City is the only Federal office in the
State of New York. The office of the United States Attorney
at New York City is the only Federal office in the State of
New York. The office of the United States Attorney at New
York City is the only Federal office in the State of New
York. The office of the United States Attorney at New York
City is the only Federal office in the State of New York.

A report is being made at the present time of the matter of
now being included in the Philadelphia report these territories, and
it is to be recalled that the same will justify the suggestion made herein
that the United States office be abolished. A report of this survey
will be forwarded to you tomorrow.

Pennsylvania Electric District - New York - Philadelphia - 1937

Philadelphia to New York Office
 Phil. Office to Washington, D. C.

Pennsylvania Electric District - New York - Philadelphia - 1937

	To	To	To
	Philadelphia	Washington	New York Office
Secretary (N. E. District)	100	100	100
Comptroller (General)	100	100	100
General Counsel	100	100	100
Executive Secretary	100	100	100

Philadelphia, New York Office - 1937

Philadelphia - New York Office - 1937

Washington (N. E. District) - 1937

New York Office - New York Office - 1937

New York Office - New York Office - 1937

Secretary (N. E. District)	100	100
Comptroller (General)	100	100
General Counsel	100	100

Although this is a photostatic copy of a document, it has been checked to ensure that the original document is still in the file.

Respectfully,

Encl.

67-4111-83

Nov. 27, 1935.

RECORDED

NOV 27

Mr. Clyde Tolson,
Invent of Investigation,
Department of Justice,
Washington, D. C.

Dear Mr. Tolson:

Your memorandum of Nov. 14, 1935, has been received and the suggestion to visit London is at this time receiving the Bureau's careful attention.

I desire to commend you for the interest in the Bureau's welfare manifested by your reply to my request for suggestions from the field.

Very truly yours,

Director.

Jack

CLASS

November 4, 1938.

MEMORANDUM FOR THE DIRECTOR.

For consideration by the General Committee,
I have prepared the following report on the
subject of the proposed amendment to the
constitution of the General Committee.

Respectfully,

RECORDED

NOV 9 1938

67-9524-88

U. S. Department of Justice
Bureau of Investigation
Washington, D. C.

October 30, 1929.

MEMORANDUM FOR THE DIRECTOR.

With reference to your inquiry of October 29, 1929, concerning a letter from Agent in Charge Keop in response to one from the Bureau dated October 21, 1929, listing some twenty-one errors appearing in communications emanating from the Pittsburgh Office during the period from August 15, to October 15, I beg to advise you that the error card recording the error to which Mr. Keop refers was prepared by Supervisor McBride and that the file in the case was reviewed by the writer before the preparation of the letter in question.

A further check of the file indicates that the error referred to should not have been charged to the Pittsburgh Office to which an undeveloped lead was directed by the Dallas Office in the case. The statement made concerning the Pittsburgh report to the effect that neither the report nor the file in the case up to that time indicated that a warrant of arrest had been issued for the Subject or a "non est" return made was correct; however, in the case of an escape another warrant of arrest is not necessary in order to justify the insertion of the word "Fugitive" in the title of the investigative report.

I regret exceedingly that this error occurred.

Respectfully,

Ceyde A. Tolson⁰

RECORDED
OCT 31 1929

67-9524-87	
RECEIVED BUREAU	
OCT 31 1929 P.M.	
APR 1930	11



Letter to SAC-Victoria, Date: 10-20-44:

"At the end of September 1944, it was the Agent Clyde A. Nelson was Acting Agent in Charge of the Anti-Socialist Office and requested that statistical information in the case of Russell Perry, your file 61-1270, was not submitted to the Bureau with the September Administrative Report."-----

✓ 67-5449-177

Department of Justice
Bureau of Investigation
Washington, D. C.

October 14, 1929.

MEMORANDUM FOR THE DIRECTOR.

With regard to the communication of Agent in Charge Schilder, dated October 9, 1929, calling attention to certain apparent discrepancies in the photographic chart showing the progress of the Identification Division of the Bureau from 1924 to 1928, I beg to state that Mr. Schilder's figures have been checked and are correct. The chart is wrong and the annual reports upon which the chart is based are incorrect to the extent noted as follows:

The annual report for the fiscal year ending June 30, 1928, shows fingerprints received, 138,003, fingerprints on hand 1,052,552. Prints on hand July 1, 1928 were recorded as 914,843. 914,843 plus 138,003 aggregate 1,052,846 rather than 1,052,552. This is one more than the correct total and, of course, this minus print will appear in a minus quantity in all subsequent reports.

The figures shown for 1927, i. e., fingerprints received, 136,920; fingerprints on hand, 1,219,772, are correct. However, the latter figure, 1,219,772, is not as shown on the typewritten original copy of the annual report, which indicates that some person has checked and corrected said typewritten copy.

The annual report for the year ending June 30, 1928, shows 220,936 prints received and a total on hand after receipt of 1,440,009. This is incorrect, 1,219,772 plus 220,996 equals 1,440,768. The figures 1,440,009 were taken from the annual report for 1928, which is incorrect. The chart in question is therefore 609 prints less than the correct figure for that year.

The prints shown as received and on hand for the year 1929 are correct with the exception that the 1 minus and the plus 339 appear thereon and throw it out of complete balance by 339.

RECORDED

OCT 24 1929

62-9524-86
RECORDED IN
INDEXED
FILED
OCT 20 1929
NEW YORK

2.

With regard to the responsibility for the foregoing, it would appear that the chart referred to was prepared by Mr. Monney, X under the direct supervision of Mr. Tolson. Mr. Tolson states that he will accept full responsibility therefor; that he took his figures from the annual report in every case and that he did not check said figures in order to be certain that they balanced on the chart. Mr. Tolson states that no other person checked these figures.


With regard to the responsibility for incorrect figures in annual reports, the report for the fiscal year ending June 30, 1926, in which the error of one occurred, was prepared under the jurisdiction of Mr. Hyner. X Presumably the responsibility for this error is his. Inquiry will be made to ascertain whether any of the employees who prepared this report are in the service of the Bureau at the present time.

The report for the fiscal year ending June 30, 1928, in which appeared the error of 630 in computing the prints on hand, was prepared under the jurisdiction of Mr. Cullen. X Inquiries will be made as to the subordinate employees who are still in the Bureau's service responsible therefor. The report is initialed "HC", which would indicate that Miss Hilaree Crenshaw X no longer with this Bureau, may have performed this work. Mr. Hyner's report bore the same subordinate initials.

In this connection, it should be noted that the report for the fiscal year ending June 30, 1927 is incorrect so far as the typewriter copy in the Bureau files is concerned by 231 prints, as mentioned in the foregoing. This would appear to have been corrected, but did not appear in the annual report for the year ending June 30, 1927. The prints received appearing in said annual report are correct.

The only recommendation the writer has to make, and it is pretty late to make recommendations, is that small future figures of any kind or type which will appear in any document or documents emanating from the Bureau, an official check be made by an accountant, preferably, in the writer's opinion, the principal accountant attached to the Washington Field Office.

Very truly yours,



FROM
OFFICE OF DIRECTOR, BUREAU OF INVESTIGATION

TO
OFFICIAL INDICATED BELOW BY CHECK MARK

Assistant Director..... ☐

Assistant to the Director..... ☐

Inspector..... ☐

Division Three..... ☐

Division Four..... ☐

☒ Division Six..... ☐

Division Seven..... ☐

Division Eight..... ☐

Personnel Filing Section..... ☐

Secretary..... ☐

*Please note & let me have
your comment.*

10/11/27 J. E. H.

U. S. Department of Justice



Washington, D. C.

October 14, 1929.

OCT 14 1929
RECEIVED FOR THE DIRECTOR

John D. Lee
10-21-29
250

I have conferred with Mr. Nathan with reference to the letter of Agent in Charge Schilder dated October 9, 1929, concerning the discrepancy appearing in the photographic chart indicating the growth of the National Division of Identification and Information for the years 1921 to 1928, and a report thereon has been prepared by Mr. Nathan.

At his instance, I have endeavored to check the responsibility for the errors appearing in the reports for the fiscal years ending June 30, 1927, and June 30, 1928. The first was prepared by Miss Crews under the supervision of Mr. Lieb who was then in charge of Division Six. The error was made in the addition of the monthly totals used in compiling the annual report. From what I am able to learn at this late date, Miss Crews always accepted the responsibility for preparing these reports, and very little checking was done other than to see that the substance was correct.

With reference to the report for the fiscal year ending June 30, 1928, it appears that this was also prepared by Miss Crews under Mr. Cullen's supervision. I have spoken to Mr. Cullen, who stated that as he recalls the report was checked, and that in fact a memorandum was submitted to the Bureau regarding an error in the report, for which Miss Crews was held responsible. With the aid of Miss O'Brien, a letter was found in the personnel file of Mr. Cullen dated August 30, 1928, in which you requested an explanation for an error appearing in the figures, without naming the particular figures involved. Mr. Cullen replied to this memorandum on September 8, 1928, advising that Miss Crews prepared the report, and admitted the error. In checking the copies of the report in the Bureau files, I find that the erroneous figures to which you referred were corrected, and were not the ones used in preparing the photographic chart in question. It therefore appears that Mr. Schilder is the first to have detected this error, and the report for the fiscal year 1928 was never entirely checked by any one.

RECORDED
OCT 23 1929

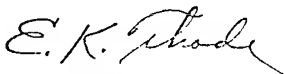
67-9524-85	
BUREAU OF INVESTIGATION	
OCT 23 1929 A.M.	
ONE	FILE

There is also an error of one print in the report for the fiscal year of 1927, which was likewise prepared by Miss Crews, under Mr. Raymond's supervision, and I presume the same explanation is in order for that discrepancy.

In accounting for the fact that the figures appearing on Mr. Lieb's report for the year 1927, are incorrect but the same item on the whole graphic chart is correct, I deduce that Mr. Tolson or Mr. Ramsey accepted the figures in the final draft of the annual report to the Attorney General for each year, and the one item which is incorrectly set out in Mr. Lieb's report does not even appear in the annual report to the Attorney General for 1927. It was then necessary for Mr. Tolson and Mr. Ramsey to compile this figure themselves, which was correctly done.

If it is your desire to have this chart reprepared, I shall be glad to compile the correct figures and accept entire responsibility therefor.

Respectfully,



Chief,
Division of Identification
and Information.

Department of Justice
Bureau of Investigation

418 Federal Building,
Buffalo, New York.

PERSONAL.

July 31, 1929.

Director,
Bureau of Investigation,
Department of Justice,
Washington, D. C.

Dear Mr. Hoover:

Please accept my sincere thanks for your letter of July 29, 1929, advising me of my promotion from Special Agent in grade CAF 10 to Special Agent, CAF 12. I assure you that I shall do my utmost to justify the confidence which you have placed in me.

Very truly yours,

Clyde A. Tolson.
Clyde A. Tolson,
Special Agent in Charge.



AUG 1 1929

67-9524-84

BUREAU OF INVESTIGATION	
AUG 1 1929 P. M.	
DEPT. OF JUSTICE	
Div. One	FILE

[Handwritten signature]

I, Clyde A. Tolson do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Special Agent, Conf. 12
Bureau of Investigation
on which I am about to enter: So help me God.

(Sign here) Clyde A. Tolson

Subscribed and sworn to before me this) Where born (State only) Mo
..... 30th day) Date of birth May 22, 1900
of July A.D. 1929) Whence appointed:
State Miss County Linn
Congressional District

John L. Hill
Notary Public

X-----X
: :
: SEAL :
: :
X-----X

Date of entry upon duty August 1, 1929

Residence 1200 16th St NW
Washington, DC

7-10-23

July 30, 1923.

Mr. C. A. Tolson,
Washington, D. C.

Dear Mr. Tolson:

It is with pleasure that I am
closing herewith the letter of the
Assistant Attorney General advising you
of your promotion from \$8,000 per annum
in grade GS-10, to \$9,000 per annum, in
grade GS-11, effective August 1, 1923.

Very truly yours,

Encl.

Director.

67-9524-22

BUREAU OF INVESTIGATION

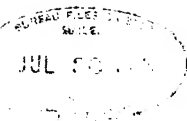
JUL 31 '29 9 A. M.

DEPARTMENT OF JUSTICE

FILE

267

7



NSP:VR.

July 26, 1929.

Mr. C. A. Sisson,

Bureau of Investigation.

Sir:

You are hereby transferred and provided from Assistant to the Director at \$2230.00 per annum, in grade GS-10, and are appointed a Special Agent in the Bureau of Investigation, Department of Justice, with salary at the rate of \$2230.00 per annum, in grade GS-10. You will also be allowed your actual expenses of travel and operation and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed temporarily at Washington, D. C., and following your general assignment, your headquarters will be fixed from time to time at such places as may be deemed advisable by the Director of the Bureau of Investigation under whose supervision and instructions you will be employed.

Your salary, expenses and per diem will be paid from the appropriation for "Detection and Prosecution of Crimes".

This appointment will take effect when you enter on duty on or after August 1, 1929.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

For the Attorney General,

(Sign. of Charles P. Sisson)

67-9524-23	
BUREAU OF INVESTIGATION	
JUL 30 1929 P.M.	
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Sisson	FILE

Authority: S.D.
July 24 1929.

Assistant Attorney General.

CRIM

July 24, 1929.

Memorandum for Mr. Coughlin, Appointment Clerk:

Please prepare a letter transferring and promoting Mr. A. A. Brown from his first to the Director, C-10, \$1200 per annum, Division 1, (RECEIVED), to Special Agent in the Bureau of Investigation, Department of Justice, salary at the rate of \$1200 per annum in Gross Salary, and \$100 per annum in lieu of subsistence and actual allowance of travel and operation when absent from official headquarters which are fixed temporarily at Washington, D. C., payable from the appropriation for "Detection and Prosecution of Crime," FIELD. Effective with entry on duty, on August 1, 1929.

Director.

Approved:

Assistant Attorney General.

